

RIVERHEAD CENTRAL SCHOOL DISTRICT
Regular Meeting – January 10, 2012
7:00 p.m. - Open to Public/High School Auditorium

Ladies and Gentlemen:

The Riverhead Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of seven members. They serve three-year terms and receive no salary or other financial compensation.

All meetings, except for executive sessions, are held before the public.

The Board of Education of the Riverhead Central School District will hold a regular meeting on Tuesday, January 10, 2012 at 6:00 p.m. in the Riverhead High School Music Room #123, 700 Harrison Avenue, Riverhead, New York. After the meeting is opened to the public, the Board will immediately recess to executive session to consider executive session topics until approximately 7:00 p.m. at which time they will reconvene into open session in the Riverhead High School Auditorium, 700 Harrison Avenue, Riverhead, New York.

AGENDA

- I. Call to Order.
- II. Recess to Executive Session for discussion involving personnel.
- III. Pledge of Allegiance.
- IV. Adoption of Published Agenda.
- V. OPPORTUNITY FOR MEMBERS OF THE COMMUNITY
(Related to Agenda topics only)
- VI. CONSENT AGENDA
 - A. Approval of Minutes
 - 1.) Regular Meeting – December 13, 2011
 - B. Personnel
 - 1.) RESOLVED, that on the recommendation of the Superintendent of Schools, the following Professional Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

2.) RESOLVED, that on the recommendation of the Superintendent of Schools, the following Civil Service Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

VII. OLD BUSINESS

VIII. NEW BUSINESS/ITEMS FOR ACTION

A. Second Reading of Board Policies – Series 0000-1400

RESOLVED, that the Board of Education of the Riverhead Central School District accepts the second reading of Board Policies 0000-1400.

B. First Reading of Board Policies – Series 1500-3230

RESOLVED, that the Board of Education of the Riverhead Central School District accepts the first reading of Board Policies 1500-3230 (with exception of Board Policy #2210).

C. Approval of Corrective Management Plan

RESOLVED, that the Board of Education of the Riverhead Central School District hereby accepts and approves the Corrective Management Plan prepared in response to the External Audit's Audit Management Letter for the annual period ending June 30, 2011; and, authorizes the Superintendent to file the Corrective Management Plan with the appropriate New York State authorities according to law.

D. Approval of 2012-2013 Budget Goals

WHEREAS, the Board of Education of the Riverhead Central School District recognizes that the implementation of the 2% "tax cap" will place new and increased pressures on the design of the 2012-2013 budget; and

WHEREAS, the Board of Education of the Riverhead Central School District wishes to systemize the design of the 2012-2013 budget with several universal goals; and

WHEREAS, the Board of Education of the Riverhead Central School District recognizes that it has been entrusted by the residents of the school district to prioritize programs and appropriate tax dollars to fund said programs; and

WHEREAS, the Board of Education of the Riverhead Central School District retains its right to make any changes to the proposed budget up to the date of adoption for presentation to the voters; now, therefore, be it

RESOLVED, that the Board of Education of the Riverhead Central School District hereby adopts the following budget goals for the 2012-2013 school year:

- 1) To design and adopt a budget that stays within the 2% Tax Cap limitations.
- 2) To design and adopt a budget that preserves program for RCSD students to the greatest extent possible.
- 3) To design and adopt a budget that maximizes staff productivity.
- 4) To design and adopt a budget that recognizes the current fiscal reality for Riverhead residents.

E. Approval of Membership

WHEREAS, the Board of Education of the Riverhead Central School District has listed as a goal the establishment of an educational foundation to support certain activities that cannot be accommodated by future General Fund Budgets; and

WHEREAS, the American Schools Foundation Alliance of Chicago, Illinois, is a non-profit national association of educational foundations that are affiliated with public school districts;

NOW THEREFORE, BE IT RESOLVED that the Board of Education authorizes the purchase of one membership in the District's name in the American Schools Foundation Alliance for the 2011-2012 school year in an amount of \$75; and, authorizes the Superintendent and the Purchasing Agent to make any arrangements necessary to purchase and utilize said membership.

F. Approval of Bid Awards

1.) WHEREAS, on December 15, 2011, bids were received under RH11-021, Bid for *Propane Fuel for District Vehicles*, and

WHEREAS, the Purchasing Agent has examined the bids and determined that Peconic Propane of Calverton, NY, was the lowest responsible bidder meeting all of the requirements detailed in the specification sheet with a price of \$.32 per gallon above the Liquefied Propane Gas Daily Terminal Rack (Selkirk, NY) Price; and

WHEREAS, the District reserves its right under the terms of the bid to also purchase Propane Fuel from vendors who were awarded a contract from New York State, Suffolk County or Eastern Suffolk BOCES;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Riverhead Central School District hereby awards Bid RH11-021 to Peconic Propane at a price of \$.32 per gallon above the Liquefied Propane Gas Daily Terminal Rack (Selkirk, NY) Price for the 2011-2012 school year.

2.) WHEREAS, on December 15, 2011, the Riverhead Central School District received proposals from vendors in response to RFP2012-117 *Education and Behavioral Services*; and

WHEREAS, responses have been reviewed by the Purchasing Agent who has recommended that contracts be awarded to multiple providers as each was responsive for a various array of services;

NOW THEREFORE, BE IT RESOLVED, that contracts be awarded to the following service providers for a term to run through June 30, 2012, at the rates proposed by said providers in their official responses to the RFP; and, that the President of the Board of Education or the Superintendent be authorized to sign said contracts on behalf of the District:

Margaret Flood, MS SLP of Riverhead, NY: Speech Therapy, Assistive Technology, Parent Training, Staff Training /Supervision.

Positive Behavior Support Consulting & Psychological Resources, P.C., of Centerport, NY: Functional Analysis, Psychology Services, Social Work, Rehabilitative Services, Staff Training and Professional Development Services, Tutoring, Home Instruction, Life Skills Training and SEIT Services, Person Centered Planning, Transition Skills Assessment, Adaptive Behavior Evaluation, Job Coaching and Development and various Community Support Services, SSI/Medicaid/OPWDD Benefits assistance.

Metro Therapy, Inc. of Hauppauge, NY: Occupational Therapy, Speech Therapy, Behavioral Assessment & Intervention, Bilingual Psychological, Bilingual Education by Special Educator, Bilingual Speech Evaluations, Bilingual Psychological Special Education, Assistive Technology, Parent Training, Staff Training and Supervision, Skills Training and Inclusion, Special Education Itinerant Services, Special Education Teacher Services, Home Tutoring, Behavioral Training, Hearing or Vision Services, ABA Services, Autism-Consultant Services, Inclusion-Consultant Services, CSE Meetings.

Horizon Healthcare Staffing of Hicksville, NY: Occupational Therapy, Physical Therapy, Speech Therapy, RN Services, LPN Services.

Complete Rehab of Remsenburg, NY: Occupational Therapy, Speech Therapy, Psychology Services, Special Education Itinerant Services, Special Education Teacher Services.

G. Agreement with Town of Riverhead

WHEREAS, the Riverhead Central School District is in need of a source for unleaded fuel; and

WHEREAS, the Town of Riverhead has an unleaded fuel facility at their Municipal Garage on Route 58 in Riverhead; and

WHEREAS, under General Municipal Law 119-o it is legally permissible for municipalities to share resources when it is in the public interest; and

WHEREAS, the Riverhead Central School District and the Town of Riverhead wish to enter into an intermunicipal agreement for the use of the Town's unleaded fuel facility for School District vehicles and equipment as per the terms of the agreement;

NOW THEREFORE, BE IT RESOLVED, that the President of the Board of Education is hereby authorized to sign the Municipal Cooperation Agreement between the Town of Riverhead and the Riverhead Central School District.

H. Approval of Contracts

1.) RESOLVED, that the Board of Education of the Riverhead Central School District approves the Agreement between the Riverhead Central School District and Developmental Disabilities Institute, inasmuch as, the School District is authorized by law to contract with institutions within the State of New York for the instruction of students classified by the Committee on Special Education, effective July 1, 2011 through June 30, 2012 at a cost not to exceed \$110,000; and, authorizes the President of the Board of Education and Superintendent to sign said Agreement.

2.) RESOLVED, that the Board of Education of the Riverhead Central School District hereby approves a certain Memorandum of Agreement dated January 10, 2012 between the Riverhead Central School District and the Civil Service Employees Association, AFSCME, AFL-CIO; and, authorizes the President of the Board of Education and the Superintendent to sign said Memorandum of Agreement on behalf of the School District.

I. Approval to Terminate Contract

WHEREAS, M. H. Kane Construction Inc. was awarded the contract for the Project titled, "Capital Improvements and Facilities Upgrades – ADA Door Hardware Upgrades"; and

WHEREAS, M. H. Kane Construction Inc. has substantially breached its contractual obligations to the School District, including but not limited to: (1) its refusal and/or failure to supply suitable materials or equipment to complete the work in a diligent, efficient, timely, workmanlike, skillful and careful manner; (2) its failure to furnish the Owner with assurances satisfactory to it that the contractor has the ability to complete the work in compliance with all of the requirements of the Contract Documents; and (3) failure to pay its subcontractors and (4) failure to fully comply with the Contract Documents; and

WHEREAS, M. H. Kane Construction Inc. has failed to take the necessary steps to bring itself into compliance with its contractual obligations or to perform its obligations under the contract in a timely manner;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of Article 17 of the General Conditions to the contract between the Riverhead Central School District and M. H. Kane Construction Inc., the Board hereby terminates said agreement, effective January 11, 2012 without prejudice to any right or remedy which the School District has pursuant to law or a contract.

J. Approval of Attendance of the Superintendent and Board President to NYSSBA Winter Law Conference

RESOLVED, that the Board of Education of the Riverhead Central School District approves the attendance of the Superintendent of Schools, Ms. Nancy Carney, and the Board President, Mrs. Ann Cotten-DeGrasse, to attend the New York State School Boards Association Winter Law Conference on January 12, 2012 in Islandia, New York, at a cost not to exceed \$500.

K. Acceptance of Donation

RESOLVED, that the Board of Education of the Riverhead Central School District gratefully accepts a donation of 149 pieces of lumber of various sizes from Lowe's Home Improvement in Riverhead, New York.

IX. OPPORTUNITY FOR SUPERINTENDENT

- Update on Progress of the Bond
- Aquebogue Elementary School Presentation

Contracts under \$25,000 approved and executed by the Superintendent of Schools:

Daytop Preparatory School	Rehabilitation Program	\$ 5,000.00
Carol McNally	Professional Development	\$ 450.00
Delta Education	Professional Development	\$ 4,800.00
Montfort Therapeutic	Rehabilitation Program	\$20,000.00
Developmental Disabilities Institute	SEDCAR	\$ 6,661.00

X. OPPORTUNITY FOR BOARD MEMBERS

XI. OPPORTUNITY FOR R.C.F.A.

XII. OPPORTUNITY FOR MEMBERS OF THE COMMUNITY

XIII. ADJOURNMENT

B. Personnel

The Superintendent of Schools recommends the following personnel actions:

1.) Professional Personnel Recommendations:

Name:	Title	Date
<u>Appointments:</u>		
Colleen Carter	Substitute Teacher	1/11/12-6/30/12
Kelly Costello	Substitute Teacher	1/11/12-6/30/12
Mary Grace Finora	Substitute Teacher	1/11/12-6/30/12
Tiffany Pelczar	Substitute Teacher	1/11/12-6/30/12
Kelly Spence	Substitute Teacher	1/11/12-6/30/12
Richard Vlacci	Substitute Teacher	1/11/12-6/30/12
Andrew Aleksandrowicz	Substitute Teaching Assistant	12/9/11-6/30/12
Denise Case	Substitute Teaching Assistant	12/9/11-6/30/12
Lucas Fifield	Substitute Teaching Assistant	12/9/11-6/30/12
James Magee	Substitute Teaching Assistant	12/7/11-6/30/12
Kathleen Devlin	Home Instructor	1/11/12-6/30/12

Temporary Assignments:

Rebecca Ramsey	From: Co-Advisor To: Advisor Memory Book	2/1/12-3/31/12
Rebecca Ramsey	Advisor School Store MS	2/1/12-3/31/12
Rebecca Ramsey	Advisor Gamers Guild MS	2/1/12-3/31/12
Rebecca Ramsey	Advisor Incentive Club MS	2/1/12-3/31/12
Kristen Realander	From: Co-Advisor To: Advisor Environment	2/1/12-3/31/12

Temporary Leave of Absense:

Alyson Grossman	Co-Advisor Memory Book Club MS	2/1/12-3/31/12
Alyson Grossman	Co-Advisor Environmental Club MS	2/1/12-3/31/12
Alyson Grossman	Advisor Gamers Guild MS	2/1/12-3/31/12
Alyson Grossman	Advisor Incentive Club MS	2/1/12-3/31/12
Alyson Grossman	Advisor School Store MS	2/1/12-3/31/12

2.) Civil Service Personnel Recommendations:

Name:	Title	Date
<u>Appointments:</u>		
Yolanda Parchment	Substitute Guard	01/11/12
Eddie Perry	Substitute Guard	01/11/12
Amy Bullock	Substitute Teacher Aide	12/07/11
Dennis Case	Substitute Teacher Aide	11/28/11
Julia Dicks	Substitute Teacher Aide	01/11/12
Lucas Fifield	Substitute Teacher Aide	12/09/11
Desiree Arm	School Lunch Monitor	01/11/12

Decrease in Hours:

Barbara Weston	School Bus Monitor	12/17/11
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Resignation:

Mary Allen	PT Clerical-Roanoke	1/13/12
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2.) Civil Service Personnel Recommendations Continued:

Name:	Title	Date
<u>Paid Workers' Compensation Leave:</u>		
Dorice Brown	School Bus Driver	12/14/11-1/6/12
Maryanne Soika	Computer Lab Assistant	1/3/12-Undetermined
<u>Unpaid Workers' Compensation Leave:</u>		
Karen Turbush	School Bus Driver	12/21/11-1/19/12
Lisa Appio	Guard-High School	12/23/11-1/04/12
<u>Unpaid Leave:</u>		
Darlene Folkes	Teaching Assistant-Aquebogue	12/16/11-3/27/12